



MEMORANDUM

To: VHFA Board Human Resources Committee
Copy: Members VHFA Board Members
From: Alexis Carpenter, Director of Human Resources
Date: June 5, 2024

Re: CONFIRMATION OF UPCOMING VHFA BOARD HR COMMITTEE MEETING

This is to notify you that the next meeting of the Vermont Housing Finance Agency Board of Commissioners **HR Committee** has been confirmed. Committee members are requested to attend. While the remaining board members are not required, they are more than welcome to attend.

**Wednesday, June 5, 2024
9:00 a.m.**

Please confirm that you will be attending so we will know whether we have a quorum.

The physical location of the meeting is:
Vermont Economic Development Authority's Office
58 State Street, 3rd Floor
Montpelier, VT 05601

Attached are the Agenda and the Board packet. Please feel free to contact me should you have any questions prior to the meeting.

VHFA Board Human Resources Committee

Meeting Agenda

Wednesday, June 5, 2024

9:00 am Start Time

1. Call to order
2. Confirmation of publication of notice of meeting agenda
3. Review and approval of meeting minutes from June 5, 2023 and May 8, 2024 Enclosed
4. FY 2025 Salary and Benefit Budget Discussion Enclosed
5. VHFA's 20/20 Plan Update Enclosed
6. Other business
7. Confirmation the minutes have been kept and will be posted as required